

PROMISE POINTE | PROJECT ORGANIZATIONAL STRUCTURE

Eight duplexes / 16 affordable units • Tazewell County, Virginia



SOLID LINE — Internal accountability / proposed reporting

DASHED LINE - - - External partnership / coordination

* If the parcel is County-owned, title stays with the County unless a separate legally approved agreement changes it.

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ACCOUNTABILITY & DECISION RIGHTS

ROLE	PRIMARY RESPONSIBILITY	STATUS / BOUNDARY
EOT1 Board	Approve organizational authority, oversight and any required resolutions.	Current roster / authorization pending.
EOT1 Executive Lead	Coordinate project, approve submissions within delegated authority, manage consultant and funder	Kondwani Ali Patterson identified; scope to confirm.
Tazewell County	Confirm ownership; provide landowner consent if applicable, planning data, infrastructure coordination	Independent public partner; no implied funding or transfer.
Project / Grant Manager	Track grant deadlines, consultant deliverables, procurement, compliance, records, schedule and budget.	Proposed role; person not yet assigned.
Planning & Design	Produce feasibility, site plan, preliminary A/E, survey/environmental work subject to award and	Independent consultants; selection pending.
Funding & Finance	Prepare sources/uses, operating pro forma, cash-flow, compliance and lender/funder packages.	Proposed roles; financial approvals remain with authorized parties.
Site & Delivery	Coordinate approvals, utilities, construction estimating and future construction management.	Later-phase positions; not yet contracted.
Community & Operations	Document housing need, resident input, affordability, property management and lease-up planning.	CPRHA and other partners subject to agreement.

Required before funder submission: board-certified governance chart, current roles, County authorization and consultant contracts.